



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP
Final and Approved Minutes
Friday, November 18, 2016
Farm Bureau Advisor Conference Room
12:00 p.m. – 1:00 p.m.**

Call To Order:

The meeting was called to order at 12:01 p.m.

Roll Call:

Pamela Markham, Probation – Present
Chris Dewey, Ukiah Police Department – Present
David Eyster, District Attorney – Present (12:03 p.m.)
Julie Lyly, Courts (proxy) – Present
Linda Thompson, Public Defender – Present
Thomas Allman, Sheriff – Absent
Bekkie Emery, HHSa – Present

In Attendance:

Cathy White, Probation
Bridgett Summers, Probation
Kyra Studer, MCSO
Tim Schraeder, RQMC
Kirsty Thornton, DRC-BI
Cambria Milani, Probation

Introductions:

Cathy White introduces Bridgett Summers as the Acting Analyst for the Probation Department. Our previous analyst, Chris Borgna resigned and accepted a job with HHSa. Everyone introduces themselves and the department they represent.

Public Comment:

No public comment.

Approval of Minutes:

August 19, 2016 – Bekkie Emery makes motion to approve August 19, 2016 minutes. Chris Dewey seconds the motion. All in favor and minutes are approved.



Day Reporting Center Update:

Kirsty Thornton updates as to BI's graduation last week. There were eight graduates who brought along their families and she has never seen so many kids. It was so refreshing to see the clients in this different light and they were so proud to have their families there. There was a lot of community support, an entire table of Probation Officer and Board of Supervisors who attended.

There are currently 23 clients. There are five intakes of people who have just not shown up and we have just received those in the last couple of days. They don't really count them until they actually come in. There are currently four clients in MRT stand alone. There are 18 clients on electronic monitoring devices and we have begun our MRT groups with in-custodies and we went over this morning at 8:30 a.m. and had four in-custody clients who started today.

Fort Bragg is looking really good. We have a location over there and the details are being worked out. We are looking to go over and begin the intake process for the participants first week in December. There are currently four referrals and we are in close communication with DPO Mark Duran. It is great to see the referrals coming in.

There is a new Substance Abuse Counselor hired and he is in training this week but will be here on Monday and take over the substance abuse groups and he will also be going back and forth between Ukiah and Fort Bragg. There are also quite a few interviews set up for case manager to help out with the Fort Bragg office.

Pamela Markham acknowledges and thanks Jack Wann who is currently the Acting Division Manager for the Probation Department who has been very instrumental in working with BI in upping our referrals and locating a place for BI on the coast.

Pamela states it was Sheriff Tom Allman, Supervisor John McCowen, a representative from Congressman Jared Huffman, Alan Flora and four Probation Officers who attended the graduation. Kirsty informs everyone the next graduation will be held sometime in May or June of next year at Crush. There were a lot of positive comments for holding the graduation at Crush.

Budget Update:

Cathy referenced the handout everyone was provided and states it is the end of the first quarter and there is one outstanding claim for HHSA for AODP counselor. Cathy states she was in touch with Diane and was not sure if there was going to be a claim. Bekkie Emery responds and states she will follow-up with Jenine and will get back to Cathy by next Wednesday.

Cathy states she sent out an e-mail to everyone advising some last minute adjustments for the end of the year and the balance for the end of the year is \$596,000 and some



change. Our Growth Funds were received and we only budgeted \$45,000 and for this year but because of those last minute changes in order to offset those we are actually going to have about \$95,000 additional funds to offset that and because we are not going to have a contingency fund that is the floater to make up for those differences. For the First Quarter very early to project end of the year balance but it looks like we will be around \$71,000 because of those adjustments and the lower funds coming in from the State. As we progress we will keep an eye on that but that is significantly lower than the \$600,000 that we would normally carry over each year.

DA Eyster inquires why Ford Street is so under performing on their percent used. Cathy responds it is based on their referrals to those programs and delays in bills coming in, sometimes there is a 60 day delay on bills, but it is also a question we can address with our PO's to see why we are not utilizing that service.

Data Update:

Cathy starts with the introduction of Bridgett Summers, with the switch of Chris Borgna over to HHSA and transitioning Bridgett into the position. There is going to be a transition period so we are going to regroup on that probably next quarter we will have a better update. Chris did do quite a bit of work and we just need to shift over those numbers and we are still waiting on some numbers from BI. Kirsty states there is just a little bit left they needs to research.

Pamela encourages anyone who wants specific data set to go ahead and e-mail Bridgett directly and Bridgett will keep Cathy and Pamela up to date.

CCP Members Report Out:

Linda Thompson, Public Defender inquires of the Court as to how they will be shifting around with two upcoming retirements. Julie Lyly responds and states she will be attending a meeting this afternoon because things have changed.

Linda believes they will be struggling with the fallout from P64 and she thinks Prop 57 and will have its own way of working its way out or not. DA Eyster states they should see an increase in number of PRCS and parolees which will impact our numbers here, at least that is the anticipation. Chief Pamela Markham agrees and thinks once we have some more information we meet with a sub-committee immediately once we know what that impact will be. Historically, Governor Brown has been pretty generous with throwing funding to counties when changes are taking place but usually it is way after the fact and again once we have more information on that we can meet with a sub-committee. Linda concludes and states she is pretty happy she is up to full staff with attorneys and close to full staff with support and just waiting on an investigator who they are currently interviewing.



Tim Schraeder from RQMC apologizes for being late and inquires as to the previous discussion about NCCT and the possibly considering the additional clientele. Pamela responds and states she understands there has been some concerns with local labor unions and NCCT and the way the program was implemented and some of the projects on the front line. We have requested a meeting this morning with the Sheriff, Probation, NCCT and the complainant to solve any of those issues so we could boost the numbers. We have also requested of our staff to provide client numbers no later than December 31st because our contract does come to a close. Pamela also had a brief conversation with the Sheriff and states he is committed to the program helping with funding if we have the numbers to show that. That meeting should be taking place within the next couple of weeks and hopefully get this going a little further. DA Eyster presents further comments. Pamela states NCCT was not sure of where those boundaries were and we will make it quite clear where those boundaries are to see if we can work with the complainant, if not it is a program we probably would not continue to fund to keep everyone happy. Tim Schraeder again inquires of perhaps a different clientele with a different set up and if we can't do that with our current client then that is something we would be willing to discuss.

District Attorney David Eyster presents further statements about Prop 54 and 67 and how it is a work in progress.

Bridgett Summers states she has been with the Probation Department for the past 14 years and currently is the Supervising Legal Secretary and soon to be Acting Department Analyst. Everyone welcomes Bridgett.

Pamela Markham states having Jack Wann as our Acting Division Managers position over special projects, in the absence of our Division Manager who is out on medical, he has been able to get a lot of our outstanding issues and special projects taken care of, one of those being the STOP program for ankle monitor. We will be utilizing that more often for low level sanctions. We just had our first hook up this week. We are very excited about it and we are trying to alleviate some of the population in the jail and we are working with Captain Pearce to get our 36% of the population that belongs to us reduced down a little bit to alleviate some of that congestion. We are looking at alternatives to incarceration and we are beside ourselves with the passage with Prop 64 and 57, not to say we were not in support of those things but with the impact of what that is going to cause for probation and the local community corrections sector, we have no idea. We will keep everyone informed as we what that impact is going to look at.



Julie Lyly states the Court has received 10 to 12 request on a variety of forms. DA Eyster responds and further discussion held amongst the group regarding the impending changes for everyone with the passage of Prop 64 and 57.

New Items for Future Agenda:

NCCT update

Prop 57 and 64 updates

Data collection from all parties

Future CCP Meeting Dates:

February 17, 2017

May 19, 2017

August 18, 2017

November 17, 2017

All dates agreed with the understanding an additional meeting may need to be set regarding the budget.

Pamela states we are going to start sending out a meeting reminder/invitation to everyone to either accept or decline. We will send those reminders/invitations out two weeks in advance of the CCP meeting.

Kyra Studer suggests we also send the Sheriff's reminder/invitation to Rose Britton and Randy Johnson and we will also add them to the distribution list as well.

Meeting adjourned 12:27 p.m.