



MENDOCINO COUNTY  
MENTAL HEALTH ADVISORY BOARD  
MINUTES

APRIL 15, 2015, 10:00 AM – 2:00 PM  
MENDOCINO COUNTY HEALTH AND HUMAN SERVICES AGENCY  
747 SOUTH STATE STREET  
BIG SUR CONFERENCE ROOM  
UKIAH, CA 95482

*Before the Mental Health Board  
County of Mendocino • State of California  
Minutes – April 15, 2015*

MENTAL HEALTH BOARD

REGULAR MEETING     SPECIAL SESSION

JOHN WETZLER  
CHAIR

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND/OR ACTION

ROGER SCHWARTZ  
VICE CHAIR

**AGENDA ITEM NO. 1 – OPEN SESSION, CALL TO ORDER, AND ROLL CALL, QUORUM NOTICE, AGENDA CHANGES - 3 MINUTES (10:00) AM**

DENISE GORNY  
SECRETARY

Chair Wetzler called the meeting to order.

NANCY SUTHERLAND  
TREASURER

Member Gorny took roll call.

DAN HAMBURG  
BOARD OF SUPERVISORS

**Mental Health Board members present from 10:00 am to 2:00 PM (10):**  
Kate Gaston, Denise Gorny, Tammy Lowe, Jan McGourty, Roger Schwartz, Nancy Sutherland, John Wetzler, Sharon Wolbach, Board of Supervisors representation, Supervisor Hamburg and Supervisor McCowen.

JOHN MCCOWEN  
BOARD OF SUPERVISORS  
ALTERNATE

**Mental Health Board members present from 10:00 am to 12:30 PM (1):**  
William J. Russell

JAN MCGOURTY  
WILLIAM J. RUSSELL  
KATE GASTON  
DINA ORTIZ

**Mental Health Board members present from 11:10 am to 2:00 PM (1):**  
Maureen O'Sullivan

MAUREEN O'SULLIVAN  
SHARON WOLBACH  
TAMMY LOWE  
JILL MCCAUGHNA

**Mental Health Board members present from 11:20 am to 2:00 PM (1):**  
Jill McCaughna

OPEN SEATS

- 1<sup>ST</sup> DISTRICT – FILLED
- 2<sup>ND</sup> DISTRICT – 1 SEAT
- 3<sup>RD</sup> DISTRICT – FILLED
- 4<sup>TH</sup> DISTRICT – 1 SEAT
- 5<sup>TH</sup> DISTRICT – 1 SEAT

**Mental Health Board members absent (1):**  
Dina Ortiz (excused)

Chair Wetzler noted that a quorum was present at (10:01) a.m.

BOARD RESOURCE INFORMATION:

OFFICE: (707)472-2355  
FAX: (707) 467-2364

**HHSA Staff Present:** Tom Pinizzotto, MSW, HHSA Assistant Director, Bev Rae, BHRS Program Administrator, Marina Baird, BHRS, Administrative Secretary

EMAIL THE BOARD:  
mhboard@co.mendocino.ca.us

**Mental Health Services Act Stakeholder Committee members present:**  
Todd Harris, MFT, Clinical Director, Ortner Management Group, Mark Montgomery, Psy D, Vice President of Operations, Ortner Management Group, Tim Schraeder, Chief Executive Officer, Redwood Quality Management Company, Anna Shaw, Executive Director, Mendocino Coast Hospitality House, Joanna Olson, Mendocino County Youth Project, Susan Wynd Novotny, Executive Director, Manzanita Services, Susan Bridge-Mount, MFT, MHSA Senior Peer Counseling, Camille Schraeder, Executive Director, Redwood Quality Management Company, Dan Hamburg, Supervisor, Tom Pinizzotto, MSW, HHSA Assistant Director, Josephine Silva and Members of the Mental Health Advisory Board.

WEBSITE:  
www.co.mendocino.ca.us/hhsa/  
mh\_board.htm

**AGENDA ITEM NO. 2 – APPROVAL OF MINUTES – DISCUSSION & ACTION - 5 MINUTES**  
 3/18/15 - Regular Meeting – *handout*

**Board Action:** Upon motion by Member Schwartz, seconded by Member Lowe, and carried by the following YAY votes: Member Gaston, Member Gorny, Member Lowe, Member McGourty, Member Russell, Member Schwartz, Member Sutherland, Chair Wetzler and Member Wolbach; **IT IS ORDERED** that the Mental Health Advisory Board approves the March 18, 2015 meeting minutes with a mathematical correction to agenda item No. 5 f).

**Absent:** Members O’Sullivan, McCaughna and Ortiz

**AGENDA ITEM NO. 3 – TREASURER REPORT & SECRETARY REPORT - 2 MINUTES**  
 Mental Health Board Expense Report – *handout*

Members of the Mental Health Advisory Board requested monthly reports from fiscal staff.

**Board Action:** Upon motion by Member Schwartz, seconded by Member Russell and carried by the following YAY votes: Member Gaston, Member Gorny, Member Lowe, Member McGourty, Member Russell, Member Schwartz, Member Sutherland, Chair Wetzler, and Member Wolbach; Board Members accept as printed, remaining balance of \$5,050.67 for FY 14/15.

**Absent:** Members O’Sullivan, McCaughna and Ortiz

**AGENDA ITEM NO. 4 – PUBLIC COMMENT FORMAT – DISCUSSION AND PUBLIC COMMENT - VICE CHAIR READS MISSION STATEMENT – 10 MINUTES OR AT CHAIR’S DISCRETION**

Read by Chair Wetzler

*Citizen and Community comments and questions regarding Mental Health Services in the County are welcomed and encouraged and are one of the mandated functions of the Mental Health Advisory Board. Comments will be limited to three minutes (or longer, at the discretion of the Chair.) Speakers do not have to identify themselves as per the CA Welfare & Institutions Code. Public comment is also requested at each agenda item.*

Read by Member Lowe

**Mendocino County Mental Health Board Mission Statement**

***“To be committed to consumers, their families and the delivery of quality care with the goals of recovery, human dignity, and the opportunity for individuals to meet their full potential.”***

**AGENDA ITEM NO. 5 - TOM PINIZZOTTO, MSW, HHSA ASSISTANT DIRECTOR, HEALTH SERVICES - 10 MINUTES OR AT CHAIR’S DISCRETION**

**a) Electronic Medical Records Upgrade (EMR)**

The County is instituting an aggressive plan for electronic medical records. The ICD-10 revision of the classification codes and upgrade will be implemented first to be operational by October 1, 2015. All additional upgrades will be completed by December 1, 2015.

All forms will need to be modified so there is uniformity between the County and the ASO's. Once this has been done the system will be tested, followed by training of all the clinicians who will be using the system.

The upgraded system will provide improved data collection, enhance the billing process and integrate the EMR with compliance requirements.

**b) SB 614 Update: Peer Certification**

This bill requires the Department of Health Care Services to establish a statewide peer and family support specialist certification program as a part of the state's comprehensive mental health delivery system.

This bill will provide more opportunity to our peers as well as an opportunity to draw down dollars from the Affordable Care Act. This Peer Certification ties in with family funding in drug court.

There have been many letters of support and Director Pinizzotto asked Chair Wetzler to write a letter of support as well.

Director Pinizzotto will provide Board members with a County Behavioral Health Directors Association (CBHDA) 2015-2016 Legislative Update list.

**c) Wellness Grant and Crisis Residential Proposal**

The Wellness Grant is for additional dollars to be used for Crisis Residential which is a very hard program to maintain in a county of our size. The goal was to apply for the money and then see how to best use the funds once the money is received.

**d) RFQ Update for State MHSA Permanent Housing**

This is for \$1,332,379.00 over 3 years with up to \$439,685.00 for operating expenses. The submission date on the proposal is May 5<sup>th</sup>. These funds will be required to be used within three years.

When the money is received the decision on how to distribute the funds will be collaboration and include input from the Board.

**e) AB 1421 AOT Coordinator Selection**

Director Pinizzotto stated he was disappointed to share with the Board that Director Cryer made a request to the Board of Supervisors to delay the implementation of Laura's Law.

Supervisor McCowen suggested it would be appropriate to hold an AB 1421 Ad Hoc Committee Meeting which would include Director Cryer.

**f) Prop. 47 cost implications**

Proposition 47, also known as the Safe Schools and Neighborhood Act translates to a number of felons being resentenced as misdemeanor offenders. At this time, it is an unfunded mandate which could have a large monetary impact on the county.

**g) Senior peer to South Coast**

Director Pinizzotto stated they have \$12,000.00 for Senior Peer Counseling on the South Coast.

Susan Bridge-Mount stated that it would require a lot more money for the start-up of this program. Micheline White has eight volunteers but cannot do it without adequate funding.

Mark Montgomery stated that Ortner Management Group is in the process of developing a program and will follow-up with Susan Bridge-Mount, Nancy Nanna, Micheline White and will cc: Supervisor Hamburg and Director Pinizzotto.

**Board Action: No Action taken**

**AGENDA ITEM NO. 6: RQMC AND OMG UPDATES – 20 MINUTES OR AT THE CHAIR'S DISCRETION**

**a) RQMC – Tim Schraeder, MFT – Chief Executive Officer**

Tim Schraeder reports they have been working with Child Welfare and Katie A. clients. Plans are being made for residential based services which will entail a concurrent team with services, limiting the time of placement for the child.

They are currently in a pilot program which will enhance and improve care as well as save money for the County. In addition, they are training at the Chadwick Center at UC Davis and are continuing to improve and review their compliance protocol.

Chandra Gonsales reviewed the data reports and stated that April has been a rough month following tragedies in Anderson Valley and Redwood Valley. They are gearing up for May, which traditionally is a very busy month.

Stephanie Paige of The Arbor reported they had a successful prom event where 25 young people were outfitted in donated formal wear.

They will be hosing Denim Day which is a sexual assault awareness and prevention event and they are getting ready to break ground on a partnership community garden.

**b) OMG – Mark Montgomery, Psy D-Vice President of Operations**

Mark Montgomery reported for Ortner Management Group that they are on track to start medication services in May.

They are pleased to have been able to eliminate long waits and gaps in services. Their case loads are growing on the adult side and their paperwork is being updated.

The last four months they have been working with the Public Guardian and Adult Protective Services. Their partnership is becoming much more efficient.

Working with law enforcement has been going well overall. Todd Harris has implemented a drop off policy and work with the 11:00 court calendar and the Mendocino County AIDS/Viral Hepatitis Network is going fantastic.

Supervisor McCowen asked for clarity on 5150 jail assessments.

**Board Action: The Board directed the Chair to agendize a follow up on the 5150 process for County Jail inmates for the May meeting.**

**AGENDA ITEM NO. 7 - MEMBERSHIP PROCESS POLICES AND PROTOCOL DISCUSSION – 30 MINUTES OR AT THE CHAIR’S DISCRETION**

There will be an Executive Board meeting at 4:00 Monday April 20<sup>th</sup> to be held at 505 South State Street in Ukiah and the public is invited to attend.

**Board Action: The Board directed the Chair to table Agenda Item No. 7 for the May meeting.**

**AGENDA ITEM NO.8 – SUICIDE IDEATION POLICY AND MOU – MOBILE OUTREACH AND ENGAGEMENT AND TRIAGE SERVICES – 10- MINUTES OR AT THE CHAIR’S DISCRETION**

Director Pinizzotto responded to this request by reading from the new Policy and Procedure on Mental Health - Welfare Checks – between Mendocino County Behavioral Health and Recovery Services and the Mendocino County Sheriff’s Office. He explained that they now have an outreach team and a referral system in place.

Handouts of the Memorandum of Understanding were provided

Chair Wetzler stated this addresses the issue.

**Board Action: No Action taken**

**AGENDA ITEM NO.9 – HOWARD HOSPITAL UPDATE – 5 MINUTES OR AT THE CHAIR’S DISCRETION**

Margie Handley reported that she has met with Ortnier Management Group and Redwood Quality Management Company. OMG would like the south side of the hospital and RQMC would like the north half which have separate addresses. Medicare certification was discussed and thought to stay with the address.

**Board Action: No Action taken**

**AGENDA ITEM NO.10 – CO-OCCURRING DISORDERS PROVIDER PROGRAM – 10 MINUTES OR AT CHAIR’S DISCRETION**

**Board Action: The Board directed the Chair to table Agenda Item No. 10 for the May meeting.**

**AGENDA ITEM NO.11 – DATA DASHBOARD UPDATE PRESENTATION BY MEMBER GASTON – 5 MINUTES OR AT CHAIR’S DISCRETION**

Member Gaston met with Adam Brumm last week. He stated that he would like the data dashboard to coincide with the electronic upgrade.

**Board Action: The Board directed the Chair to table Agenda Item No. 11 for the May meeting.**

**AGENDA ITEM NO. 12 – SUICIDE PREVENTION PRESENTATION – 10 MINUTES OR AT CHAIR’S DISCRETION**

Suicide Prevention Workshop in Point Arena on April 17<sup>th</sup> and 18<sup>th</sup> – Handout included in Agenda packet

**Board Action: The Board directed the Chair to table Agenda Item No. 12 for the May meeting.**

**AGENDA ITEM NO. 13 – CALL FOR AD HOC COMMITTEE REPORTS TO BE TURNED IN BY 4/22/15 – 30 MINUTES OR AT CHAIR'S DISCRETION**

**Chair Wetzler request a report due date of April 22, 2015 in order to complete his annual report by May 1, 2015.**

**Standing Committees shall be:**

**Mental Health Services Act:**

**Chair:** Dina Ortiz      **Members:** John Wetzler and Roger Schwartz

Standing Committee meetings shall be held in accordance with the Brown Act and will become an agendized item during our regular Mental Health Advisory Board meeting.

**Ad Hoc Committees shall be:**

**a) Financial Data Ad Hoc Committee:**

**Chair:** Nancy Sutherland      **Members:** Dina Ortiz and Jan McGourty

Collect baseline financial data to represent to the Mental Health Advisory Board, to increase the MHAB's understanding of federal, state and local revenue and expense financial processes. Report findings and make recommendations to the Mental Health Advisory Board by April 22, 2015.

**Nancy Sutherland reported that the reformatting of the forms are being dealt with by the fiscal team. They had a good meeting with Director Pinizzotto and they still have some questions but are working through them.**

**b) Adult Services Ad Hoc Committee:**

**Chair:** Sharon Wolbach      **Member:** Jill McCaughna

Review and evaluate contracts and subcontracts between ASO's and the County Mental Health Program and their providers respectively. Report findings and make recommendations to the Mental Health Advisory Board by April 22, 2015.

**Jill McCaughna requested the ASO's contracts. Nancy Sutherland stated she had copies of them.**

**c) Youth Services Ad Hoc Committee:**

**Chair:** Denise Gorny      **Member:** Maureen O'Sullivan

Review and evaluate contracts and subcontracts between ASO's and the County Mental Health Program and their providers respectively. Report findings and make recommendations to the Mental Health Advisory Board by April 22, 2015.

**The committee stated there was nothing to report at this time.**

**d) Housing Ad Hoc Committee:**

**Chair:** Denise Gorny

**Members:** Tammy Lowe and Roger Schwartz

Review and assess current inventory of available housing. Review opportunities for expansion and report findings and recommendations to the Mental Health Advisory Board by April 22, 2015.

**Denise Gorny stated there was a lot of information which she will consolidate.**

**Tammy Lowe stated it was hard to distinguish beds between beds for the homeless and beds for the mentally ill. Housing can be broken down into temporary, transitional and permanent.**

**e) Inmate Services Ad Hoc Committee:**

**Chair:** Kate Gaston

**Members:** Jan McGourty and Maureen O’Sullivan

Assess the delivery of mental health services to jail inmates. Report and make recommendations to the Mental Health Advisory Board by April 22, 2015.

**Kate Gaston and Jan McGourty stated they were to attend training on Friday and that they have been invited to come on a Friday or Saturday night to observe the booking process.**

**f) Crisis Care Ad Hoc Committee:**

**Chair:** Nancy Sutherland

**Members:** Jan McGourty, William Russell, Tammy Lowe, Kate Gaston and Supervisor John McCowen

Work with staff, ASO’s and stakeholders to review and assess the status of crises care services and report findings and recommendations to the Mental Health Advisory Board by April 22, 2015.

**Kate Gaston stated she met with Dan Anderson and Chandra Gonsales regarding youth to 24 years of age.**

**Nancy Sutherland stated she met with Dr. Trotter and a social worker from Hillside Clinic.**

**g) Cultural Competency/Diversity Ad Hoc**

**Chair:** Dina Ortiz

**Members:** Maureen O’Sullivan

Work with staff and stakeholders to assess cultural competency and diversity compliance status, training and outreach. Report findings and make recommendations to the Mental Health Advisory Board by April 22, 2015.

**h) AB 1421 Ad Hoc Committee**

**Chair:** John Wetzler

**Members:** Supervisor Dan Hamburg, Supervisor John McCowen, Denise Gorny, Jill McCaughna

Work with Mental Health Department staff, ASO’s and other stakeholders to assist in the implementation of Laura’s Law in Mendocino County.

**A meeting of the AB 1421 Ad Hoc Committee is to be scheduled before the next Mental Health Advisory Board Meeting.**

**Board Action: The Board directed the Chair to direct the Board to have reports complete by April 22, 2015.**



**AGENDA ITEM NO. 14 – CONDUCT MEMBERSHIP INTERVIEW OF CATHY HARPE FOR SECOND DISTRICT CONSUMER SEAT.**

Interview of Cathy Harpe for the Second District Consumer Seat was conducted.

**Board Action: Upon motion by Member McGourty, seconded by Member O’Sullivan, and carried by the following YAY votes: Member Gorny, Member McCaughna, Member Gourty, Member Schwartz, Member Sutherland, Chair Wetzler and Member Wolbach with Member Gaston Abstaining; IT IS ORDERED that the Mental Health Advisory Board is in favor of having Cathy Harpe as a member of the Board.**

**Absent: Members Ortiz and Russell**

**AGENDA ITEM NO. 15 - CORRESPONDENCE AND BACKUP MATERIALS RECEIVED AND FILED**

- OMG Data
- RQMC Data

**AGENDA ITEM NO. 16– AGENDA ITEM HANDOUTS:**

- MHAB draft meeting minutes – 3-18-15
- Treasurer’s Report

**AGENDA ITEM NO. 16 - PUBLIC COMMENT**

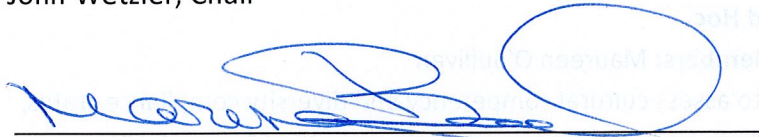
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THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENTAL HEALTH BOARD OF MENDOCINO COUNTY ADJOURNED ON APRIL 15, 2015 AT 1:59 PM



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John Wetzler, Chair



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Attest: Marina Baird, Administrative Secretary

*Thank you for your interest in the proceedings of the Mendocino County Mental Health Advisory Board.*

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

The Mendocino County Mental Health Board complies with ADA requirements and upon request will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government code Section 54953.2) Anyone requiring reasonable accommodations to participate in the meeting should contact the Mendocino County Mental Health’s Administrative Office by calling (707) 472-2355 at least five days prior to the meeting.