



MENDOCINO COUNTY  
MENTAL HEALTH ADVISORY BOARD  
MINUTES

FEBRUARY 18, 2015, 10:00 AM – 2:00 PM  
WISC – ATLANTIC ROOM  
221 S. LENORE AVE.  
WILLITS, CA 95490

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*Before the Mental Health Board  
County of Mendocino • State of California*

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*Minutes – February 18, 2015*

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MENTAL HEALTH BOARD

JOHN WETZLER  
CHAIR

ROGER SCHWARTZ  
VICE CHAIR

DENISE GORNY  
SECRETARY

NANCY SUTHERLAND  
TREASURER

DAN HAMBURG  
BOARD OF SUPERVISORS

JOHN McCOWEN  
BOARD OF SUPERVISORS  
ALTERNATE

JAN MCGOURTY  
WILLIAM J. RUSSELL  
KATE GASTON  
DINA ORTIZ  
MAUREEN O'SULLIVAN  
SHARON WOLBACH  
TAMMY LOWE  
JILL MCCAUGHNA

**OPEN SEATS**

- 1<sup>ST</sup> DISTRICT – FILLED
- 2<sup>ND</sup> DISTRICT – 1 SEAT
- 3<sup>RD</sup> DISTRICT – FILLED
- 4<sup>TH</sup> DISTRICT – 1 SEAT
- 5<sup>TH</sup> DISTRICT – 1-SEAT

**BOARD RESOURCE INFORMATION:**

OFFICE: (707)472-2355  
FAX: (707) 467-2364

EMAIL THE BOARD:  
mhboard@co.mendocino.ca.us

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www.co.mendocino.ca.us/hhsa/  
mh\_board.htm

REGULAR MEETING     SPECIAL SESSION

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND/OR ACTION

**AGENDA ITEM NO. 1 – OPEN SESSION, CALL TO ORDER, AND ROLL CALL, QUORUM NOTICE, AGENDA CHANGES - 3 MINUTES (10:05) AM**

Vice Chair Schwartz called the meeting to order.

Member Gorny took roll call

**Mental Health Board members present (12):**

Kate Gaston, Denise Gorny, Jill McCaughna, Jan McGourty, Dina Ortiz, Maureen O'Sullivan, William J. Russell, Roger Schwartz, Nancy Sutherland, Sharon Wolbach, Board of Supervisors representation, Supervisor Hamburg and Supervisor McCowen

**Mental Health Board members absent (2):**

Chair Wetzler (excused), Member Tammy Lowe (excused)

Vice Chair Schwartz noted that a quorum was present at (10:06) a.m.

**HHSa Staff Present:** Marina Baird, BHRS, Administrative Secretary, Rosanna Jordan, Administrative Secretary, Adam Brumm, Compliance Manager

**Guest Speaker:** Anna Shaw, Executive Director, Mendocino Coast Hospitality Center

**Mental Health Services Act (MHSA) Stakeholder Committee members present:**

Todd Harris, MFT, Clinical Director, Ortner Management Group, Mark Montgomery, Psy D, Vice President of Operations, Ortner Management Group, Tim Schraeder, Chief Executive Officer, Redwood Quality Management Company, Anna Shaw, Executive Director, Mendocino Coast Hospitality Center, Dan Hamburg, Supervisor, Josephine Silva and Members of the Mental Health Advisory Board.

**AGENDA ITEM NO. 2 – APPROVAL OF MINUTES – DISCUSSION & ACTION - 5 MINUTES**

1/21/15 - Regular Meeting – *handout*

Member Sutherland noted that the committee list in the minutes has changed over the course of the month. The new composition of committees and members are included in the agenda packet.

Agenda item 5. c) clarified as meaning 3<sup>rd</sup> quarter fiscal year not calendar year.

**Board Action: Upon motion by Member Gaston, seconded by Member McCaughna and carried unanimously: IT IS ORDERED that the Mental Health Advisory Board approves the January 21, 2015 meeting minutes as written.**

**AGENDA ITEM NO. 3 – TREASURER REPORT & SECRETARY REPORT- 2 MINUTES**

Mental Health Board Expense Report – *handout*

Member Sutherland’s Treasurer’s report is included in the agenda packet.

**Board Action: Upon motion by Member Gorny, seconded by Member Wolbach and carried unanimously; Board Members accept as printed, remaining balance of \$6,520.07 for FY 14/15.**

**AGENDA ITEM NO. 4 – PUBLIC COMMENT FORMAT – DISCUSSION AND PUBLIC COMMENT - VICE CHAIR READS MISSION STATEMENT – 10 MINUTES OR AT CHAIR’S DISCRETION**

Read by Vice Chair Schwartz

*Citizen and Community comments and questions regarding Mental Health Services in the County are welcomed and encouraged and are one of the mandated functions of the Mental Health Advisory Board. Comments will be limited to three minutes (or longer, at the discretion of the Chair.) Speakers do not have to identify themselves as per the CA Welfare & Institutions Code. Public comment is also requested at each agenda item.*

Read by Member Sutherland

***Mendocino County Mental Health Board Mission Statement:***

***“To be committed to consumers, their families and the delivery of quality care with the goals of recovery, human dignity, and the opportunity for individuals to meet their full potential.”***

**AGENDA ITEM NO. 5 - GUEST SPEAKER ANNA SHAW, EXECUTIVE DIRECTOR OF THE HOSPITALITY CENTER, DISCUSSION AND ACTION – 15 MINUTES OR AT CHAIR’S DISCRETION**

**Hospitality Center Report Out on the Community Development Block Grant (CDBG) by Anna Shaw**

Anna Shaw spoke of the efforts to acquire the Old Coast Hotel, located at 101 N. Franklin Street in Fort Bragg for the relocation of most of the Hospitality Center’s services. The services which would be provided at that location would be:

1. Case Management and Support – co-located in a separate unit will also house the staff of iCMS, providing clinical assessments and crisis services
2. Wellness Center Activities and Programing – Activities such as self-recovery management, pre-employment training, meditation and Thai Chi
3. Case Management and Support – for people who are or have been homeless in an effort to get them housed

4. Administration and Offices – with 24 hour staffing on site
5. Five Units of Transitional Housing

Anna thanked the City of Fort Bragg for the successful application with the Community Development Block Grant. She also expressed thanks to the owners of the Coast Hotel, for a large donation. Without this donation the acquisition would not be possible.

The property will work well as it has a fully enclosed court yard with a high fence where the clients can wait in privacy with no appearance of loitering. It has more square footage and will allow them to house most of their services under one roof, with staff on site to work one on one with clients.

**Board Action: No action taken**

**AGENDA ITEM NO. 6 - ADAM BRUMM, COMPLIANCE MANAGER – 5 MINUTES OR AT CHAIR’S DISCRETION**

Moved to agenda Item No.5 position

**a) Review of draft Data Dashboard – Adam**

Adam reported that the process of receiving stakeholder’s feedback is underway. He was given approval to circulate the first draft of data points to be reported on the dashboard. As feedback is considered and a second draft is circulated prior to the upcoming meeting there will be more to report.

**b) Electronic Medical Records Upgrade – Adam**

Behavioral Health and Recovery Services is reviewing the current Electronic Health Records (EHR) to include upgrades to the EHR, billing, compliance and data features as well as interoperability with local hospitals and our ASO partners through Redwood MetNet.

At the March Mental Health Advisory Board Meeting the timeline of this implementation will be shared.

**Board Action: No action taken**

**AGENDA ITEM NO. 7 – PRESENTATIONS BY BOARD MEMBERS - 30- MINUTES OR AT CHAIR’S DISCRETION**

**a) Member Gaston’s presentation on the Data “Dashboard” to give to the ASO’s.**

Member Gaston reported that she met with Adam Brumm for over two hours to discuss data requirements. Member Gaston, requested Adam to email her data points which will allow her to produce a report for the Board.

**b) Board Secretary Gorny’s presentation on the NIMBY (Not In My Back Yard) issues:**

- Legalities, what the Board needs to know regarding housing.

Member Gorny reported on NIMBY issues and the need to educate ourselves to the rights of people. She stated we are here to protect the frailest in our society.

The Board decided in support of Anna Shaw’s efforts to acquire the Old Coast Hotel and convert it to the Coast Hospitality Center, it would be important to write an open letter

to the Mayor thanking the Council for support. This letter could be sent for publication in the Fort Bragg News, The Press Democrat, The Willits News and The Ukiah Daily Journal.

**c) Board Treasurer Sutherland’s presentation regarding multiple “Grievance Forms”.**

Member Sutherland reported she attended an MHSA meeting with Chair Wetzler and Member Ortiz where an Issue Resolution Request form was presented. The form looked very much like the Appeal/Grievance form and is confusing to the consumer. She requested that Karen Lovato come to the next board meeting to clarify the two forms.

Mark Montgomery stated that it was decided two meetings ago that the ASO’s would no longer be giving updates but they would still attend the meetings to answer any questions.

Mark wanted to announce he is scheduling a series of three trainings with periodic updates for new Board members. It will be centralized through Chair Wetzler who will pass the information on to the Board members.

**Board Action: No action taken**

**AGENDA ITEM NO. 8 – GO OVER DRAFT COMMITTEE ASSIGNMENTS AS AN OPEN DISCUSSION AND COME TO A FINAL AGREEMENT REGARDING THE BROWN ACT AND MEMBERS’ COMMITTEE PLACEMENTS – 30 MINUTES OR AT CHAIR’S DISCRETION**

Handout of Committee Assignments, Standing and Ad Hoc included in the agenda packet.

**Standing Committees shall be:**

**Mental Health Services Act:**

**Chair:** Dina Ortiz      **Members:** John Wetzler and Roger Schwartz

Standing Committee meetings shall be held in accordance with the Brown Act and will become an agenda item during our regular Mental Health Advisory Board meeting.

**Ad Hoc Committees shall be:**

**a) Financial Data Ad Hoc Committee:**

**Chair:** Nancy Sutherland      **Members:** Dina Ortiz and Jan McGourty

Collect baseline financial data to represent to the Mental Health Advisory Board, to increase the MHAB’s understanding of federal, state and local revenue and expense financial processes.

Report findings and make recommendations to the Mental Health Advisory Board by May 1, 2015.

**b) Adult Services Ad Hoc Committee:**

**Chair:** Sharon Wolbach      **Member:** Jill McCaughna

Review and evaluate contracts and subcontracts between ASO’s and the County Mental Health Program and their providers respectively. Report findings and make recommendations to the Mental Health Advisory Board by May 1, 2015.

c) **Youth Services Ad Hoc Committee:**

**Chair:** Denise Gorny                      **Member:** Maureen O’Sullivan

Review and evaluate contracts and subcontracts between ASO’s and the County Mental Health Program and their providers respectively. Report findings and make recommendations to the Mental Health Advisory Board by May 1, 2015.

d) **Housing Ad Hoc Committee:**

**Chair:** Denise Gorny                      **Members:** Tammy Lowe and Roger Schwartz

Review and assess current inventory of available housing. Review opportunities for expansion and report findings and recommendations to the Mental Health Advisory Board by May 1, 2015

e) **Inmate Services Ad Hoc Committee:**

**Chair:** Kate Gaston                      **Members:** Jan McGourty and Maureen O’Sullivan

Assess the delivery of mental health services to jail inmates. Report and make recommendations to the Mental Health Advisory Board by May 1, 2015.

f) **Crisis Care Ad Hoc Committee:**

**Chair:** Nancy Sutherland                      **Members:** Jan McGourty, William Russell, Tammy Lowe, Kate Gaston and Supervisor John McCowen

Work with staff, ASO’s and stakeholders to review and assess the status of crises care services and report findings and recommendations to the Mental Health Advisory Board by May 1, 2015.

g) **Cultural Competency/Diversity Ad Hoc**

**Chair:** Dina Ortiz                      **Members:** Maureen O’Sullivan

Work with staff and stakeholders to assess cultural competency and diversity compliance status, training and outreach. Report findings and recommendations to the Mental Health Advisory Board by May 1, 2015.

h) **AB 1421 Ad Hoc Committee**

**Chair:** John Wetzler                      **Members:** Supervisor Dan Hamburg, Supervisor John McCowen, Denise Gorny, Jill McCaughna

Work with Mental Health Department staff, ASO’s and other stakeholders to assist in the implementation of Laura’s Law in Mendocino County (projected implementation date – July 1, 2015).

Clarification was made that all reports are due by May 1, 2015 with tenure of June 30, 2015.

**Board Action: Upon motion by Vice Chair Schwartz, seconded by Member Wolbach and carried unanimously; Board Members accept confirmation of committees as modified.**

**AGENDA ITEM NO. 9 – FOLLOW-UPS FROM THE MENTAL HEALTH BOARD CHAIR INCLUDED IN THE AGENDA PACKET TO BE REVIEWED BY THE BOARD MEMBERS FOR DISCUSSION AT THE MARCH 18<sup>TH</sup> MEETING – 5 MINUTES OR AT CHAIR’S DISCRETION**

Handout of follow-ups included in the agenda packet.

- 1) **MOU between the Sheriff’s Department and the Mental Health Program about Suicide Ideation.** Supervisor Hamburg stated that Director Pinizzotto has followed up on this.
- 2) **Individual cost per Full Service Partnerships from time of award to 12-13-15.** There needs to be clarity on what exactly John would like to know.
- 3) **Be able to compare cost of providing mental health services before “Privatization” to post “Privatization”.** Member Gaston states we are forming Ad Hoc committees to educate the Board in order to have information to report to the Board of Supervisors.
- 4) **Financial reconciliation between OMG and RQMC after RQMC took over care of 19 to 25 year olds. RQMC had more care to provide and OMG had less.** Mark Montgomery explained that the paper incorrectly reported the amount of OMG’s budget as 8 million dollars when it was actually 6.7 million. The transfer of the TAY youth did not impact the budget.
- 5) **What is going on with considerations of turning Howard Hospital into a County run operation? Respite care or Crisis care?** Margie Handley stated the hospital will be moving to their new facility in May. The old hospital would make an excellent mental health facility. Their intention is to sell the building, but if that does not happened, they would lease it.
- 6) **The ratio of services provided to costs of administration and management fees for the ASO’s and the County Mental Health Program.** To be carried over to the March 18, 2015 meeting.
- 7) **An up-date on the establishment of co-occurring disability program for the County.** To be carried over to the March 18, 2015 meeting.

**Board Action: No action taken.**

**AGENDA ITEM NO. 10 – ANNOUNCEMENT OF A BROWN ACT & ETHICS TRAINING FOR BOARD MEMBERS AND COUNTY EMPLOYEES – 2 MINUTES OR AT CHAIR’S DISCRETION**

Handout of Brown Act Training Information Included in the agenda packet

It was noted that Brown Act & Ethics Training is required of anyone on a public board, once every two years.

**Board Action: No action taken**

**AGENDA ITEM NO. 11 – CONDUCT MEMBERSHIP INTERVIEW OF CANDIDATE EMILY STRACHAN FOR 4<sup>TH</sup> DISTRICT CONSUMER/FAMILY SEAT – 20 MINUTES OR AT CHAIR’S DISCRETION**

Membership interview with Emily Strachan.

**Board Action: Upon motion by Member McGourty, seconded by Member Ortiz and carried unanimously; Board Members accept Emily Strachan to the Mental Health Advisory Board in the 4<sup>th</sup> District as Consumer/Family Member.**

**AGENDA ITEM NO. 12 - CORRESPONDENCE AND BACKUP MATERIALS RECEIVED AND FILED**

- OMG Data
- RQMC Data



**AGENDA ITEM NO. 13 – AGENDA ITEM HANDOUTS:**

- MHAB draft meeting minutes – 1-21-15
- Treasurer’s Report

**AGENDA ITEM NO. 14 - PUBLIC COMMENT**

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THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENTAL HEALTH BOARD OF MENDOCINO COUNTY ADJOURNED ON FEBRUARY 18, 2015 AT 2:00 P.M.

  
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John Wetzler, Chair  
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Attest: Marina Baird, Administrative Secretary

*Thank you for your interest in the proceedings of the Mendocino County Mental Health Advisory Board.*

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

The Mendocino County Mental Health Board complies with ADA requirements and upon request will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government code Section 54953.2) Anyone requiring reasonable accommodations to participate in the meeting should contact the Mendocino County Mental Health’s Administrative Office by calling (707) 472-2355 at least five days prior to the meeting.