

Mendocino Historical Review Board

c/o Planning & Building Services
120 West Fir Street
Fort Bragg, CA 95437
964-5379



MENDOCINO HISTORICAL REVIEW BOARD

DRAFT MINUTES – REGULAR MEETING

January 8, 2018

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. Audio recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

Draft minutes will be approved, possibly with corrections, at the February 2018 MHRB meeting.

1. **Call to Order.** The Review Board convened at 5:45 PM for a site view at 45020 Ukiah Street and at 6:00 PM for a site view at 45021 Little Lake Street. Following the site view, the Review Board Meeting began at 7:00 PM.
2. **Roll Call.** Review Board Members present: Simonich, Potash, and Lamb. Planning and Buildings Services Staff present: Cherry, Waldman.
3. **Determination of Legal Notice.** Public hearing items were properly noticed.
4. **Approval of Minutes.** No meeting minutes were presented for adoption.
5. **Correspondence.** None received.
6. **Report from the Chair.** No report given.
7. **Public Expression.** None.
10. **Matters from the Review Board.** Acting Chair Potash moved Agenda Item 10a to follow Item 7.
- 10a. **Election:** Mendocino Historical Review Board Chair and Vice Chair.(Continued from 8-7-17). By unanimous vote, the Review Board elected Chair John Simonich and Vice Chair Potash.
8. **Consent Calendar.** Review Board Chair moved Consent Item 8a to Public Hearing Items.
9. **Public Hearing Items.**



- 8a. **MHRB_2017-0016** Ernest Egger. A Mendocino Historical Review Board Permit request to install a six-square-foot painted wood sign with copy "Mendo Insider Tours & Transportation Wine Tours Parties Shuttles" and with orange, black and blue colors.

Planner Cherry presented the project. Rick Sacks discussed the sign location relative to the gable and eaves. No public comment was given. The Review Board discussed the project and Review Board Member Lamb moved, and was seconded by Potash, to approve the sign with two conditions. The sign shall be located below the eaves and the sign colors shall be muted.

The Review Board unanimously passed the motion and the project is approved by a 3-0 vote. MHRB 2017-0016 is approved with standard conditions and the following: #6. The top of the sign shall be below the eaves. #7. The blue and orange colors shall be muted.

- 9a. **MHRB_2017-0014** Kennebunk Port Family Trust. A Mendocino Historical Review Board Permit request to construct a single family residence on an existing, developed lot in the Mendocino Mixed Use District.

Planner Cherry presented the proposed single-family home. Thomas Thomson presented on behalf of the applicant. No public comment was given. The Review Board discussed the project, including roof slope, orientation to the street, windows, lighting, wall and roof vents, and parking arrangement.

Review Board Member Potash moved to approve the project with two conditions. Member Lamb seconded the motion. In addition to standard conditions, the motion included additional conditions: #7. Two windows shown on the approved plans are prohibited; the two windows are bedroom windows on the easterly building face. #8. To the satisfaction of Planning and Building Services, the building plans shall show the location of roof vents.

The Review Board unanimously passed the motion and the project is approved by a 3-0 vote.

- 9b. **MHRB_2017-0015** Schnell. A Mendocino Historical Review Board Permit request to restore a historic barn (currently having residential and commercial occupancies); repair east facing shed roof; and, on the building's south elevation, construct stairs, additional balcony area, and replace an existing garage door.

Planner Cherry presented the proposed restoration, repair, and stair-balcony addition. Thomas Thomson presented on behalf of the applicant. Mr. Lavery Murray expressed support for the project. The Review Board discussed the project, including exterior siding (horizontal and vertical), windows, colors, egress/ingress, parking area, and others.

Review Board Member Lamb moved to approve the project with standard conditions. Member Potash seconded the motion. The Review Board unanimously passed the motion and the project is approved by a 3-0 vote.

11. **Matters from the Staff.** Planner Cherry requested direction from the Review Board on the following matters and it was determined that they would be placed on the February MHRB



Agenda under “Matters from the Review Board”: (a) Continued from September 2017, “Discussion and possible action: MCC Section 20.760.020 Establishment, Power, Duties and Responsibilities of Historical Review Board.” (b) “Discussion and possible action: Consideration of establishing an ad hoc committee or hold a Special Meeting to discuss Mendocino Town Plan Policy DG-5.1 and Actions DG-5.1, 5.2, and 5.3.” (c) “Discussion and possible action: Consideration of the Review Board, or its ad hoc committee, to jointly meet with the PG&E and the Lighting District to review replacement street lamps, fixtures, and standards.” (d) “Discussion and direction to staff: MHRB Items to Schedule for Future MHRB Meetings.”

- 12. Adjourn.** The meeting concluded at 8:53 PM.