

MENDOCINO COUNTY POLICY #35	INFORMATION TECHNOLOGY REPLACEMENT
ADOPTED: May 23, 2000	ADOPTED BY: Minute Order

The County of Mendocino hereby establishes an Information Technology Reserve that will be utilized to accomplish the following goals:

1. Preserve sufficient resources for information technologies to sustain current systems, and to exploit future technological advances, in an effort to increase the efficiency and effectiveness with which the County serves its customers. This acknowledges that our customers are often users of multiple County services and that a reliable, high speed Wide Area Network (WAN) infrastructure is essential to meet the growing technology needs of the County's customers.
2. Permit timely replacement of County computer systems to guard against a potential reduction in employee productivity due to the use of outdated technology, minimize the obsolescence of vital technology assets, and attenuate the escalating costs of maintenance contracts for older equipment.
3. Support the County's information technology infrastructure in a manner that results in predictable, reasonable, and consistent cash flows from the General Fund; rather than unexpected, significant, and periodic cash flows from the General Fund that may result in an impact to the service delivery and/or a reduction in the County's General Reserves or contingency funds for economic uncertainty.
4. Provide sufficient resources to complete, at a reasonable pace, the County's Information Technology Strategic Long-Range Plan.

In an effort to accomplish the goals enumerated above, the County will establish an Information Technology Reserve.

The County of Mendocino shall fund the Information Technology Reserve with automatic deposits of an amount no less than \$20,000 per month from the General Fund. Unless specifically directed by the Board of Supervisors, the automatic deposits shall not cause the Reserve to exceed an accrued balance of \$850,000. In the event that the Reserve accrues a balance of \$850,000, deposits may be suspended until funds are withdrawn for information technology-related expenditures sufficient to draw the balance of the Reserve below \$850,000. Should economic conditions warrant, the Board may suspend deposits into the Information Technology Reserve.