



**MENDOCINO COUNTY BEHAVIORAL
HEALTH ADVISORY BOARD**

**REGULAR MEETING
AGENDA**

**February 21, 2017
10:00 a.m. to 2:00 p.m.**

**Consolidated Tribal Health Conference Room
6991 N. State Street, Redwood Valley**

Chairperson
JAN MCGOURTY

Vice Chair
EMILY STRACHAN

Secretary
DINA ORTIZ

Treasurer
CATHY HARPE

BOS Supervisor
GEORGEANNE
CROSKEY

1ST DISTRICT:
DENISE GORNY
JAN MCGOURTY
LOIS LOCKART

2ND DISTRICT:
CATHY HARPE
DINA ORTIZ
VACANT

3RD DISTRICT:
MEEKA FERRETTA
VACANT
VACANT

4TH DISTRICT:
EMILY STRACHAN
TAMMY LOWE
VACANT

5TH DISTRICT:
PATRICK PEKIN
MARTIN MARTINEZ
FLINDA BEHRINGER

OUR MISSION: *"To be committed to consumers, their families, and the delivery of quality care with the goals of recovery, human dignity, and the opportunity for individuals to meet their full potential."*

Item	Agenda Item / Description	Action
1. 5 minutes	Call to Order, Roll Call & Quorum Notice Approve Agenda:	Board Action:
2. 10 minutes	Minutes of January 17, 2018 BHAB Regular Meeting: <i>Discussion and Approval (Handout)</i>	Board Action:
3. 15 minutes (Maximum)	Public Comments: <i>Members of the public wishing to make comments to the BHAB will be recognized at this time.</i>	Board Action:
4. 20 minutes	Board Check-in & Comments:	
5. 30 minutes	Board Reports: Discussion and Possible Action 1. BOS Supervisor: <ul style="list-style-type: none"> • Update on any BHRS items or discussion at the BOS Meeting in the last month. • What does BOS need from BHAB? 2. Chair: <ul style="list-style-type: none"> • Data Notebook 3. Secretary: Record Public Comments 4. Treasurer: 5. Membership: 6. Other:	Board Action:
6. 20 minutes	Committee Reports: 1. By-Laws Committee - SUDT: <i>(Members Lockart, Martinez, Ferretta)</i> 2. Flow Chart Committee: <i>(Members Strachan, Harpe, Pekin)</i>	Board Action:



**MENDOCINO COUNTY BEHAVIORAL
HEALTH ADVISORY BOARD**

**REGULAR MEETING
MINUTES**

**January 17, 2018
10:00 a.m. to 2:00 p.m.**

This meeting will be live video conferenced between:

**WISC Office Atlantic Room, 472 E. Valley Rd., Willits and
Seaside Room, 778 S. Franklin St., Fort Bragg**

Chairperson
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Vice Chair
EMILY STRACHAN

Secretary
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Item	Agenda Item / Description	Action
<p>1. 5 minutes</p>	<p>Call to Order, Roll Call & Quorum Notice Approve Agenda: <i>Please be respectful, because this meeting is a video conference, any side conversations or comments interfere with auditory reception.</i></p> <ul style="list-style-type: none"> • Meeting called to order at 10:07 by Chair McGourty. • Roll call by Secretary Ortiz • Chair McGourty announce quorum met • Agenda changes - Item 9 will be eliminated from the agenda, add letter to BOS for discussion to Item 5, and correction of date on agenda. <ul style="list-style-type: none"> ○ Agenda approved with corrections • Members present: Dina Ortiz, Emily Strachan, Jan McGourty, Lois Lockart, Martin Martinez, Meeka Ferretta, Patrick Pekin, and Tammy Lowe. <ul style="list-style-type: none"> ○ Supervisor Georgeanne Croskey 	<p>Board Action: Motion by Member Pekin, seconded by Secretary Ortiz to approve the Jan. 17, 2018 agenda with corrections as noted, passed with a unanimous yay vote from members present.</p>
<p>2. 10 minutes</p>	<p>Minutes of December 20, 2017 BHAB Regular Meeting: <i>Discussion and Approval (Handout)</i></p> <ul style="list-style-type: none"> • Minutes approved as written. 	<p>Board Action: Motion by Member Ferretta, seconded by Member Pekin to approve the Dec. 20, 2017 minutes as written, passed with a</p>

		unanimous yay vote from members present.
3. 15 minutes (Maximum)	Public Comments: <i>Members of the public wishing to make comments to the BHAB will be recognized at this time.</i>	Board Action:
4. 30 minutes	<p>Board Check-in & Comments:</p> <ol style="list-style-type: none"> 1. Chair McGourty asked members to talk about what they have done for behavioral health in the last month. <ol style="list-style-type: none"> A. Member Ferretta - finished a class in ethics and law. B. Member Pekin - spoke at a Leadership Mendocino meeting, discussion about Measure B and realizing there are gaps in understanding. C. Vice Chair Strachan - Reported on watching the documentary “32 Pills: My Sister’s Suicide”, regarding a person going through mental illness. D. Member Lowe - spent time with a parent in Fort Bragg that is trying to get mental health services for her adult son. She is trying to help the mother navigate the system. E. Secretary Oriz - talked about some grants that she saw for mental health. Commented on Trumps statements about other Countries. She has been trying to help a family that has a member on the street get the services needed. She is concerned with all the messes nationwide and DACA. F. Chair McGourty - has been working on a lesson plan for the OAC meeting she is attending Jan. 25, 2018. G. Member Lockart - commented that she agrees with Member Ortiz regarding the discord in the U.S. Government. H. Supervisor Croskey - stated the Measure B Committee has been appointed by BOS. There were many applicants and everyone is excited to serve on the committee. 2. Member Martinez - has been looking at combining SUDT and MH for BHAB. There are a lot of issues, of funding and combining funding. He’s trying to find the right legal wording for the by-laws. He has been looking at the problems with the fire disaster on the tribal lands. He thinks the tribal people are not being invited to anything in the County; they are very angry and feeling left out. He talked about tribal people having to go from place to place to get mental health services. He thinks clients should only have to go to one building to get services. 3. Discussion brought up by Member Martinez regarding dual diagnosis issues, he stated SUDT tries to get clients off drugs and mental health puts them back on drugs. 	

5.

30 minutes

Reports: Discussion and Possible Action

1. **BOS Supervisor:** Chair McGourty stated that BHAB members feel that they are not kept in the loop regarding what is being decided in the BOS meetings. BHAB would like for Supervisor Croskey to give a report to BHAB each month regarding decisions or proposals to be discussed by BOS.
 - A. Supervisor Croskey commented that she wasn't aware of anything effecting mental health going on other than Measure B.
 - B. The Measure B Committee will be meeting January 24th from 1:00 to 3:00 in Conference Room C in the Admin. Building. The agenda went out to the Committee Members. The first meeting will be to select the chair of the committee. BHRS Director Miller read the list of the newly appointed Committee members; Jenine Miller, Jan McGourty, Carmel Angelo, Ace Barash, Ross Liberty, Lloyd Weer, Mark Mertle, Jed Diamond, Shannon Riely, Thomas Allman and Donna Moschetti.
 - C. Discussion of a possible training facility as mentioned by Sheriff Allman. He had stated the college had received grant funds and the Sheriff's Office could have a training facility at the college.
2. **Chair McGourty:**
 - A. **Approve 2018 BHAB Calendar:**
 - I. Two copies of the 2018 BHAB schedule was included in the Agenda Packet; one with districts listed and one without.
 - II. Discussion of whether to change the scheduled November meeting from Willits to District 1. The members present voted to look for a venue in Potter Valley.
 - III. Administration Secretary Peckham will follow up with finding an alternate venue.
 - B. **BHAB Handbook:**
 - I. The new green BHAB Handbooks were handed out. Discussion that there are place holders for information to come.
 - II. Discussion of items in the binder.
 - III. Vice Chair Strachan and Member Martinez will be on the Crisis Flow Chart Ad Hoc Committee.
3. **Secretary:**
 - I. Nothing to report at this time. Secretary Ortiz is still working on the Data Notebook; she is coming up with issues with it.
4. **Treasurer:**
 - I. Treasurer Harpe was not available. Venus Hoaglen, Staff Services Administrator reported on the balances for the BHAB budget.
5. **Annual Report: Presentation to BOS January 23, 2018**

Board Action:
Motion made by Secretary Ortiz, seconded by Member Lowe to change the venue for November to Potter Valley, passed by a unanimous yay vote from members present.

Admin. Secretary Peckham will follow up with a venue in Dist. 1.

- A. Chair McGourty suggested members attend the BOS meeting when she presents the Annual Report.
 - I. Discussion of a letter to BOS regarding keeping BHAB in the loop on any capital decisions made (buildings etc.) *see Item 7.*
- B. Discussion of the RCS purchase of property for crisis respite. BHRS Director Miller clarified the procedure that has been going on for the crisis residential. This project has nothing to do with Measure B, this project has been in process for a while, and the two different projects will hopefully augment each other.
 - I. Member Lowe asked where the funding for staffing will come from. BHRS Director Miller clarified the funding will be from; Medi-Cal billing, MHSA funds, and possible private insurance.
 - II. Chair McGourty asked about clarifying information for projects and where the funding comes from. RCS CEO Camille Schraeder offered more information regarding their projects on Orchard Ave. RCS CEO Camille Schraeder stated that they hope to break ground in 2019 on the Orchard Ave. project (Crisis Residential).
- 6. **Membership:** *Returning Members Approval set for January 23, 2018 BOS Meeting*
 - A. Of the five members with expiring terms Treasurer Harpe, Member Gorny and Member Behringer will be re-appointed by BOS. Member Handley and Member Gaston has decided not to continue on the board.
- 7. **Other:** *Letter to BOS*
 - A. Discussion to write a letter to BOS; to include wanting a list of all capital projects upcoming and what are already in place. Chair McGourty commented that there had been a previous discussion of having a list of all the projects currently going on and where the funding comes from, and communication from BOS regarding BHAB being notified as to what is going on and coming up. There was quite a bit of member suggestions, discussion, and requests for information.
 - I. Supervisor Croskey asked BHRS Director Miller if she thought there was a way to cover these issues without involving or going directly to BOS.
 - II. BHRS Director Miller commented that project information is included in the director report provided monthly. Some of the confusion is, because of the regulations, the projects sometimes take a couple of years to get authorized and the projects are at times referred to by different names which also causes some confusion.
 - III. Chair McGourty commented that maybe if there was a common title of the projects consistently it would lessen the confusion.

	<p>IV. BHRS Director Miller stated she thinks BHAB should be asking the departments to bring/provide the information on upcoming capital projects as by the time the project goes to BOS it is going to them for final approval.</p> <p>V. RCS CEO Camille Schraeder stated RCS has been very open and has reported to BHAB on all the projects they are working on.</p> <p>B. BHAB members by consensus decided not to write a letter at this time to BOS. They asked BHRS Director Miller and CEO Camille Schraeder to provide lists of the projects along with the various names the projects have been referred to and the funding source(s).</p>	<p>County and RQMC to provide a list of capital projects.</p>
<p>6. 30 minutes</p>	<p>Yearly Focus and Committee Work:</p> <p>1. Review 2017 Vision from Strategic Planning:</p> <p>A. Discussion of the items that were accomplished in the last year from the list created at the Vision/Strategic Planning meeting from 2017.</p> <p>I. Some of the accomplishments are: Education/Stigma Education: RQMC is providing training for several schools, SafeTalk and Assist training, NAMI provided training to families and care givers, during May is mental health month County staff were out at Farmers Markets around the County; Housing: RQMC has provided additional housing, 24 plus beds, RQMC has twenty-four hour Crisis/Access Centers in Fort Bragg and Ukiah, the County added 2 Mobile Outreach Prevention Services (MOPS) units.</p> <p>II. The local Hospital does street medicine and will refer people as needed. Whole Person Care will be connecting with the street medicine program to further referrals and access to services.</p> <p>III. Crisis mobile over the entire County: MOPS does provide crisis as needed and the staff is 5150 trained to write holds if needed.</p> <p>IV. At this time De-escalation training for Law Enforcement has not been completed.</p> <p>V. At this time there is no program for diet and exercise for clients.</p> <p>VI. There has been an increase in care management, housing and support services.</p> <p>VII. Planning for client social activities is in process.</p> <p>VIII. No change in client spiritual community activities.</p> <p>B. CEO Camille Schraeder stated RQMC/RCS has hired two psychiatrists, one in person, one telehealth along with psychiatric nurses and Nurse Practitioners.</p> <p>C. Discussion of oversight on what medications clients are on and how frequently they see the psychiatrist; how frequently clients are seen varies depending on</p>	<p>Board Action:</p>

	<p>what medication the client is taking.</p> <p>D. Discussion of having a scale to rate how well the County has moved forward with accomplishing improvement goals.</p> <p>2. Committees: <i>Possible Committees - *MHSA, *Service flow charts, *Collaboration: OAC, MHSA forums, HHSA, CHIP, etc.</i></p> <p>A. Chair McGourty listed the committees that were in place in 2017. She asked what committees the board needed for 2018.</p> <p>I. By-Laws Committee to include SUDT changes/additions. Members: Martinez, Ferretta, Lockart.</p> <p>II. Flow Chart Committee: Members: Strachan, Harpe, Pekin.</p> <p>III. Dual Diagnosis Committee: Members: Lowe, Ortiz</p> <p>IV. Housing Project Committee: to include follow up of all current and upcoming housing projects. Members: Gorny and Behringer.</p> <p>3. Site Visits:</p> <p>A. Chair McGourty commented that she thinks all the members should do at least one site visit a year.</p> <p>I. Consensus is that each member will do at least one site visit during 2018.</p> <p>II. BHRS Director Miller will get a copy of the facilities to add to the handbook.</p>	<p>Each BHAB member agrees to going on one site visit.</p> <p>County will provide a list of facilities to the Handbook.</p>
<p>7. 15 minutes</p>	<p>Mendocino County Report: <i>Jenine Miller, Psy. D., BHRS Director</i></p> <p>1. Status of Grants:</p> <p>A. The Crisis Counselor Program Immediate Services Program Grant has been approved.</p> <p>B. Discussion of tribal folks not getting services. CEO Camille Schraeder will follow up with getting a connection with tribal members affected by the fires.</p> <p>C. BHRS Director Miller commented that the County is always looking for new grants.</p> <p>2. MHSA Forums, etc.:</p> <p>A. The County has combined MHSA Forums with QIC Meetings to see if more community members attend. The County is always looking for different ways to have the meetings in hopes of getting more people to attend. The County is looking and testing using video conferencing.</p> <p>3. Fires Update:</p> <p>A. Recovery Director Tammy Moss Chandler is still in the recovery director position to keep the fire recovery going.</p> <p>4. Felony Competency Contract:</p> <p>A. The jail has been in contact with DHCS regarding the Felony Competency Contract. The jail is taking the</p>	<p>Discussion and Possible Action:</p>

lead on that contract. Contract is not signed yet; they will need to re-write the contract to include some changes since they have a new medical provider.

5. Stepping Up:

- A. Jenine has a meeting with Chief Probation Officer Robert Ochs to discuss Stepping Up. The meeting is scheduled for January 31, 2018.
- B. Chief Probation Officer Robert Ochs has agreed to be at the BHAB February 21, 2018 meeting to discuss the Stepping Up Program.

6. Fiscal Reports:

- A. BHRS Director Miller handed out a chart reflecting the cost per client for a year, for Full Service Partnership (FSP) and non-FSP clients.
 - I. Discussion of the chart, BHRS Director Miller will continue to refine the chart as information changes.
 - II. Member Ortiz asked that the chart be broken down by Medi-cal, non-Medi-cal, and indigent clients.
 - III. RCS CEO Camille Schraeder commented that she doesn't think the numbers reflected on the chart are correct. She asked that the ASO be consulted before information goes out to the public because she feels that it's incorrect.
- B. Chair McGourty requested BHRS Director Miller add a list of ongoing capital projects with names and funding sources along with any updates on the Director Report.
- C. Chair McGourty asked about a list of contacts and wanted to know what status of the NAMI contract is. BHRS Director Miller stated the NAMI contract is ready to go out. Acting Deputy Director Lovato has been working on it.
- D. BHRS Director Miller commented on the SUDT and MH being combined. Usually people that have substance issues also have a mental health issue. If they don't get services from both sides they don't recover as well. In Mendocino County all SUDT clients sign a Release of Information so their primary provider is aware of the SUDT treatment. If a client tests dirty for a prescription medication, the client needs to provide a copy of the prescription to the SUDT case manager.
 - I. Member Martinez commented that some of the treatment centers won't let clients in if they are on opioid or benzo prescriptions. Ford Street and Hilltop are good about accepting clients. Jenine commented that education is an issue regarding dual diagnosis. Member Martinez asked if BHRS can provide training to the staff of substance use treatment facilities. BHRS Director Miller commented that for local facilities if they are

	<p>receptive to the idea it would be possibility.</p> <p>II. Chair McGouty suggested the SUDT Ad Hoc Committee look at recommendations for how to handle the dual diagnosis issues.</p> <p>E. BHRS Director Miller clarified the list of cost per client; the youth number is high due to one client being placed in several facilities. She explained the way the billing is figured for placements and hospitalization. There is an extra amount that may not be paid by Medi-cal which is billed directly to the County called a patch. The patch cost is paid out of realignment funds.</p>	
<p>8. 15 minutes</p>	<p>RQMC Report: Camille Schraeder, CEO</p> <p>1. Data Sheet: (Handout)</p> <p>A. RCS CEO Camille Schraeder commented on the information on data dashboard (included in the Agenda Packet). She commented that Crisis calls have calmed down now after the fires, she attributes it partly to the Crisis Counselors going out and helping in the community.</p> <p>2. Services Update:</p> <p>A. RQMC has been implementing medication management both inland and on the coast.</p> <p>B. Working with clinics and County on Whole Person Care (WPC). RCS CEO Camille Schraeder will be providing information regarding WPC for the BHAB member handbook.</p> <p>3. Adult Social Activities:</p> <p>A. RCS CEO Camille Schraeder is working on getting a workgroup together to discuss social activities for clients. Josephine Silva has volunteered to be on the workgroup.</p> <p>4. Member Ortiz asked, “Does crisis have contracts with private insurance for billing?” RCS CEO Camille Schraeder commented that they are working on getting contracts in place.</p> <p>5. Member Martinez commented that he doesn’t have anything saying RQMC is providing help for staff so they don’t burn out. RCS CEO Camille Schraeder commented that the directors are working on providing self-care for staff.</p> <p>Adjourn for lunch 12:33, reconvened at 1:03</p>	
12:30 to 1:00 BREAK		
<p>9. 20 minutes</p>	<p>Mendocino College Training Center:</p> <ul style="list-style-type: none"> The College Director was unable to attend to present. Item eliminated by Chair McGourty. 	

<p>10. 20 minutes</p>	<p>Measure B:</p> <p>1. Behind the Scenes Action:</p> <p>A. At the BOS meeting it was decided that the Sheriff's Office will be providing the clerk support for the Measure B meetings.</p> <p>2. Mendocino College Training Center:</p> <p>A. Still no clarification as to what, if any agreements were made between the Sheriff and College for a training center.</p> <p>B. The Dean from the Mendocino College told Chair McGourty that the college has done research on having a Psychiatric Tech training program. The program has not been implemented at this time.</p> <p>3. Recommendations to BOS:</p> <p>A. Chair McGourty commented that the board needs to make sure that people don't get carried away with spending money until it has been carefully thought out.</p> <p>4. There will be a MHSA Forum January 25, 2018 in Laytonville from 3:30 to 5:30. Member Ferretta will attend.</p> <p>5. Chair McGourty will attend January 26, 2018 the California Planning Counsel on board and care facilities.</p>	<p>Board Action:</p>		
<p>11. 5 minutes</p>	<p>Adjournment: Meeting adjourned at 1:58</p> <p>Next meeting: February 21, 2018 - Consolidated Tribal Health Conference Room, 6991 N. State St., Redwood Valley</p>			
<p>Agenda Item Handouts:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><i>BHAB Agenda January 17, 2018</i></p> <p><i>BHAB Draft Regular Meeting Minutes – December 20, 2017</i></p> <p><i>BHAB Finance Reports</i></p> <p><i>2017 BHAB Strategic Planning Vision</i></p> </td> <td style="width: 50%; vertical-align: top;"> <p><i>BHRS Department Report</i></p> <p><i>RQMC Data Dashboard</i></p> <p><i>Client Cost Report</i></p> <p><i>Site Visit Checklist</i></p> </td> </tr> </table>			<p><i>BHAB Agenda January 17, 2018</i></p> <p><i>BHAB Draft Regular Meeting Minutes – December 20, 2017</i></p> <p><i>BHAB Finance Reports</i></p> <p><i>2017 BHAB Strategic Planning Vision</i></p>	<p><i>BHRS Department Report</i></p> <p><i>RQMC Data Dashboard</i></p> <p><i>Client Cost Report</i></p> <p><i>Site Visit Checklist</i></p>
<p><i>BHAB Agenda January 17, 2018</i></p> <p><i>BHAB Draft Regular Meeting Minutes – December 20, 2017</i></p> <p><i>BHAB Finance Reports</i></p> <p><i>2017 BHAB Strategic Planning Vision</i></p>	<p><i>BHRS Department Report</i></p> <p><i>RQMC Data Dashboard</i></p> <p><i>Client Cost Report</i></p> <p><i>Site Visit Checklist</i></p>			

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The Mendocino County Behavioral Health Board complies with ADA requirements and upon request will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government code Section 54953.2) Anyone requiring reasonable accommodations to participate in the meeting should contact the Mendocino County Mental Health's Administrative Office by calling (707) 472-2310 at least five days prior to the meeting.

Jan McGourty, BHAB Chair Date

Carolyn Peckham, BHRS Administrative Secretary Date

CONTACT INFORMATION: PHONE: (707) 472-2310 FAX: (707) 472-2331

BHAB EMAIL THE BOARD: bhboard@mendocinocounty.org

WEBSITE: <https://www.mendocinocounty.org/government/health-and-human-services-agency/mental-health-services/mental-health-board>

Mendocino County Behavioral Health and Recovery Services
 Behavioral Health Advisory Board General Ledger
 FY 17/18
 February 13, 2018



ORG	OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	CHECK #	VENDOR NAME	COMMENT
MHB	862080	FOOD	2018/02/000452	08/17/2017	85.96	85006 072217	4266285	SAFEWAY	ACCT 85006
MHB	862080	FOOD	2018/03/000127	09/07/2017	134.81	081917	4267352	SAFEWAY	ACCT 85006
MHB	862080	FOOD	2018/03/000527	09/14/2017	43.23	01201709071326	4268149	SAVE MART SUPER	TRD-4030
MHB	862080	FOOD	2018/03/000743	09/21/2017	41.18	07201709200826	4268881	SAVE MART SUPER	TRD-4030
MHB	862080	FOOD	2018/04/000504	10/13/2017	164.40			SUPER CHAV59180.0009/20/20	
MHB	862080	FOOD	2018/06/000194	12/07/2017	86.09	85006 11-11-17	4272720	SAFEWAY	85006
MHB	862080	FOOD	2017/07/000129	01/05/2018	47.98	85006 120917	4274324	SAFEWAY	ACCT 85006
MHB	862080	FOOD	2018/08/000887	01/25/2018	90.00	85006 010618	4275534	SAFEWAY	ACCT 85006
		FOOD Total			\$693.65				
MHB	862150	MEMBERSHIPS	2018/07/000224	01/05/2018	\$600.00	DUES 17/18	4274428	CALHB/C	MEMBERSHIP JUL 17-JUN 18
		MEMBERSHIPS TOTAL			\$600.00				
MHB	862170	OFFICE EXPENSE	2018/02/000934	08/24/2017	31.08	6210070673	4267084	VERITV EXPRESS	13199PC031
MHB	862170	OFFICE EXPENSE	2018/04/000816	10/18/2017	154.33	1100759	4270200	FISHMAN SUPPLY COMP	15368.17
MHB	862170	OFFICE EXPENSE	2018/05/001343	11/30/2017	32.40	6210072289	4272804	VERITV EXPRESS	131995PC031
MHB	862170	OFFICE EXPENSE	2018/06/000323	12/07/2017	219.57	405902885	4273014	FISHMAN SUPPLY COMP	15368.17
		OFFICE EXPENSE Total			\$437.38				
MHB	862210	RNTS & LEASES BLD GRD							
		RNTS & LEASES BLD GRD Total			\$0.00				
MHB	862250	TRNSPRATION & TRAVEL	2018/02/000017	08/03/2017	54.57	7/19/2017	4265488	STRACHAN EMILY	BHAB MTG MILEAGE FY17/1
MHB	862250	TRNSPRATION & TRAVEL	2018/02/000017	08/03/2017	95.98	7/19/2017	4265294	HANDLEY MARGIE	BHAB MTG MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/02/000017	08/03/2017	68.87	7/19/17	4265285	GASTON KATE C	BHAB MTG MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/02/000447	08/10/2017	69.02	7/19/17	4266105	HARPE CATHY	BHAB MTG 7/19/17 MI
MHB	862250	TRNSPRATION & TRAVEL	2018/02/000447	08/10/2017	91.49	7/19/17	4266169	MCGOURTY JAN	BHAB MTG 7/19/17 MI
MHB	862250	TRNSPRATION & TRAVEL	2018/02/000447	08/10/2017	79.18	8/1/17	4266169	MCGOURTY JAN	BHAB MTG 8/1/17 MI
MHB	862250	TRNSPRATION & TRAVEL	2018/03/000145	09/07/2017	80.26	7/19/17	4267269	MARTINEZ MARTIN D	BHAB MEETING MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/03/000145	09/07/2017	25.68	7/19/17	4267301	O'SULLIVAN MAUREEN	BHAB MTG MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/03/000145	09/07/2017	48.15	8/16/17	4267378	STRACHAN EMILY	LOCAL 8/16/17
MHB	862250	TRNSPRATION & TRAVEL	2018/04/000062	10/05/2017	64.42	9/8,9/20/17	4269100	HANDLEY MARGIE	BHAB MTGS MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/04/000062	10/05/2017	77.04	9/20/17	4269251	STRACHAN EMILY	BHAB MTG MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/05/000024	11/02/2017	159.43	8/16-10/18/17	4270627	GASTON KATE C	BHAB MEETINGS MI
MHB	862250	TRNSPRATION & TRAVEL	2018/05/000024	11/02/2017	67.20	10/18/17	4270639	HARPE CATHY	BHAB MEETING MI
MHB	862250	TRNSPRATION & TRAVEL	2018/05/000024	11/02/2017	18.19	9/20/17	4270639	HARPE CATHY	BHAB MEETING MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/05/000024	11/02/2017	68.48	10/18/17	4270770	STRACHAN EMILY	BHAB MEETING MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/05/001110	11/16/2017	42.80	10/18/17	4271913	MARTINEZ MARTIN D	BHAB MTG MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/05/001110	11/16/2017	57.25	10/18/17	4271918	MCGOURTY JAN	BHAB MTG MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/05/001343	11/30/2017	28.89	11/15/17	4272504	HANDLEY MARGIE	BHAB MEETING MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/06/000323	12/07/2017	74.90	11/15/17	4273293	STRACHAN EMILY	BHAB MEETING MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/06/000571	12/14/2017	74.90	9/20/17	4273390	BEHRINGER FLUNDA	BHAB MTG MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/06/000571	12/14/2017	81.32	11/15/17	4273390	BEHRINGER FLUNDA	BHAB MTG MILEAGE
MHB	862250	TRNSPRATION & TRAVEL	2018/07/000990	01/19/2018	67.41	12/20/2017	4275563	STRACHAN EMILY	BHAB MTG MILEAGE
		TRNSPRATION & TRAVEL Total			\$1,495.43				
MHB	862253	TRAVEL & TRSP OUT OF COUNTY	2018/02/000447	08/10/2017	356.28	7/26-7/27/17	4266169	MCGOURTY JAN	SAC OAC MEETING
		TRAVEL & TRSP OUT OF COUNTY Total			\$356.28				
		Grand Total			\$3,582.74				



Behavioral Health Advisory Board General Ledger
 FY 17/18
 February 13, 2018

ORG	OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	CHECK #	VENDOR NAME	COMMENT
Summary of Budget for FY 17/18									
	OBJ	ACCOUNT DESCRIPTION	Budget Amount	YTD Exp	Remaining Budget				
	862060	Communications	200.00	0.00	200.00				
	862080	Food	1,800.00	693.65	1,106.35				
	862150	Memberships	0.00	600.00	-600.00				
	862170	Office Expense	300.00	437.38	-137.38				
	862210	Rents & Leases Bld	30.00	0.00	30.00				
	862250	In County Travel	5,870.00	1,495.43	4,374.57				
	862253	Out of County Travel	3,300.00	356.28	2,943.72				
		Total Budget	\$11,500.00	\$3,582.74	\$7,917.26				

Behavioral Health Advisory Board Director's Report

February 2018

1. Board of Supervisors:

a) Recently passed items or presentations:

i) Mental Health:

- Presentation of the Fiscal Year 2016-17 Annual Report from the Behavioral Health Advisory Board.
- Contract with Rural Communities Housing Development Corporation for Mental Health Services Act Housing Program.

ii) Substance Use Disorders Treatment:

- Contract with the Department of Health Care Services for Substance Use Disorders Treatment Program.
- Grant with the Department of Health Care Services for Substance Use Disorders Treatment Services.

b) Future BOS items or presentations:

i) Mental Health:

- Presentation of Whole Person Care Pilot Program by the Health and Human Services Agency.
- Presentation on Specialty Mental Health Services in Mendocino County Today.

ii) Substance Use Disorders Treatment:

- Contract with North Coast Drivers to Provide Oversight of Programs for Mendocino County Drivers who have been charged with Driving Under the Influence.

2. Staffing Updates:

December:

a) New Hires:

Mental Health: 0

Substance Use Disorders Treatment: 0

b) Promotions:

Mental Health: 0

Substance Use Disorders Treatment: SR Substance Abuse Counselor, OOC

- c) Departures:
Mental Health: 0
Substance Use Disorders Treatment: 0

3. Audits/Site Reviews:

- a) Date occurred and report out of findings:
 - None
- b) Upcoming/scheduled:
 - Substance Abuse Prevention and Treatment Audit: April 2nd- 4th 2018.

4. Meetings of interest:

- a) Joint QIC/MHSA Stakeholder Meeting: January 25th, 2018; 3:30pm - 5:30pm, Family Resource Center located at 44000 Willis Avenue, Laytonville.
- b) Cultural Diversity Committee Meeting: February 21st, 2018; 3:30pm - 5:30pm, Hopland Band of Pomo Indians Rancheria located at 3000 Shanel Road, Hopland.

5. Grant opportunities:

- a) Benefits for Homeless Individuals – Application Submitted.
- b) SB 82 Triage Grant – RFQ for Investment in Mental Health Wellness Act
- c) No Place Like Home.
- d) Crisis Counselor Program Regular Services Program – Application submitted.

6. Assisted Outpatient Treatment (AOT), AB 1421/Laura’s Law:

- a) Updates on Program:
 - William Riley AOT Coordinator is accepting and triaging referrals

Referrals to date:	31
Did not meet AOT Criteria:	24
Currently in Investigation/Screening/Referral:	5
Settlement Agreement/Full AOT	2
Other:	0

7. Educational opportunities/ Information:

- a) Joint QIC/MHSA Stakeholder Meeting: January 25th, 2018; 3:30pm - 5:30pm, Family Resource Center located at 44000 Willis Avenue, Laytonville.
- b) Cultural Diversity Committee Meeting: February 21st, 2018; 3:30pm - 5:30pm, Hopland Band of Pomo Indians Rancheria located at 3000 Shanel Road, Hopland.

8. Mental Health Services Act (MHSA):

a) Innovation:

- Plan submitted to MHSOAC with BHAB support letter March 13, 2017.
- MHSOAC acknowledged receipt, and will respond to us with 20 questions that need to be answered.
- Public comment period July 24 – August 13, 2017, tentatively scheduled for re approval with BOS in September (aiming for September 18, 2017).
- OAC final presentation date scheduled for October 26, 2017 in Los Angeles from 9:00 am – 4:00 pm.
- OAC Approved the proposal on October 26, 2017. They intend to visit for a status update in 3 months. MHSA team is coordinating with Round Valley to develop the contract and begin project implementation.
- OAC Staff Technical Assistance visit scheduled February 7-9, 2018.

9. Lanterman Petris Short Conservatorships (LPS):

- ### a) Number of individuals on LPS Conservatorships = 51

10. Medication Support Services:

a) Number of Medication Support Clients Served in December 2017

- Total number of clients served = 219
- Total number of services provided = 314
- Fort Bragg: 69 clients served for a total of 102 services provided
- Ukiah: 150 clients served for a total of 212 services provided

11. Substance Use Disorder Treatment Services:

a) Number of Substance Use Disorder Treatment Clients Served in December 2017

- Total number of clients served = 93
- Total number of services provided = 513
- Fort Bragg: 11 clients served for a total of 46 services provided
- Ukiah: 74 clients served for a total of 423 services provided
- Willits: 8 clients served for a total of 44 services provided

12. Contracts in Process:

- ### a) Mental Health Block Grant – Mendocino Coast Hospitality Center Transitional housing/homeless mental health clients.
- ### b) Round Valley Indian Health Center – Innovation Project.

- c) North Coast Drivers – Multiple offender drinking driving program
- d) Telecare (Garfield), LPS placement – Amendment
- e) Canyon Manor, LPS placement – Amendment

13. Capital Facility Projects:

- a) Orchard Project
 - Aka: SB 82 Wellness Grant, Crisis Residential Treatment, Crisis Center
 - Agency: Redwood Community Services
 - Purpose: One stop crisis campus to include Crisis Residential Treatment
 - Status: Property had been purchased
 - Next steps: Development for use
 - Funding: SB82 Grant and California Development Block Grant (CDBG)

- b) Willow Terrace Project
 - Aka: MHSA Housing, Gobbi Street
 - Agency: Rural Community Housing Development Corporation
 - Purpose: 38 unit apartment complex
 - Status: Property acquired, Tax Credits Awarded, BOS approval to sign Loan docs
 - Next steps: Finalization of Loan and Service Agreement documents
 - Funding: MHSA Housing, Affordable Housing Program, and California Tax Credit

**Behavioral Health Recovery Services
Mental Health FY 2017-2018 Budget Summary
Year to Date as of January 31, 2018**

Program	FY 17/18 Approved Budget	EXPENDITURES							REVENUE					Total Net Cost
		Salaries & Benefits	Services & Supplies	Other Charges	Fixed Assets	Operating Transfers	Total Expenditures	2011 Realign	1991 Realign	Medi-Cal FFP	Other	Total Revenue		
1 Mental Health (Overhead)	980,600	6,723	278,860	192,142		58,986	536,711	441,535	1,207,640		(7,278)	1,641,897	(1,105,186)	
2 Administration	1,678,299	547,449	67,337			614,786					89,585	89,585	525,201	
3 CalWorks	100,995	52,108	133			52,241						-	52,241	
4 Mobile Outreach Program	212,886	90,048	7,054	30,537		127,638					78,536	78,536	49,102	
5 Adult Services	9,048,183	211,015	230,479	4,759,383		5,200,877				775,641	164,210	939,851	4,261,026	
6 Path Grant	19,500		11,714			11,714		-				-	11,714	
7 SAMSHA Grant	123,401					-						-	-	
8 Mental Health Board	11,500		3,583			3,583						-	3,583	
9 Business Services	819,954	254,987	14,782			269,770					13,261	13,261	256,509	
10 Children Services	9,481,381	53,074	91	4,804,798		4,857,963				1,417,695		1,417,695	3,440,269	
11 AB109	146,791	64,067	19,443			83,510		42,799				42,799	40,711	
12 QA/QI	746,022	330,538	14,634			345,172					12,122	12,122	333,049	
a Total YTD Expenditures & Revenue		1,610,010	648,110	9,756,324	30,537	58,986	12,103,965	484,335	1,207,640	2,193,335	350,438	4,235,747	7,868,218	
b FY 2017-2018 Adjusted Budget	23,369,512	3,823,209	1,957,499	17,450,381	40,000	98,423	23,369,512	5,788,752	4,180,046	7,375,708	5,996,167	23,340,673	28,839	
c Variance		2,213,199	1,309,389	7,694,057	9,463	39,438	11,265,547	5,304,417	2,972,406	5,182,373	5,645,729	19,104,926	(7,839,379)	



Report to the Behavioral Health Advisory Board

2/21/18

1. Staffing

Agencies continue to hire staff to replace people leaving or being reassigned and to address service demand

2. Audits

Mendocino County BHRS is in the midst of a chart audit of RQMC providers' outpatient services.

3. Meetings of Interest

Nothing to report.

4. Grant opportunities

Nothing new to report.

5. Significant Projects/brief status

Whole Person Care has been enrolling participants and the WPC staff are currently engaged in training Wellness Coaches.

6. Educational Opportunities

RQMC continues to provide various trainings to providers and representatives of service agencies, and to promote trainings scheduled by the county or other community agencies.

7. LPS Conservatorships

RQMC now has only one conserved client living at Gibson House. Work at Haven House is continuing to add another bathroom and remodel the bedrooms so that we can increase the capacity to six conserved or AOT clients.

8. Contracts

All MHSA and Medi-Cal contracts are in place..

9. Medication Support Services

Adult medication management clinics and injection clinics are up and running both in Ukiah and in Ft. Bragg. We have expanded capacity to meet demand and have hired Medical Assistants and analysts to ensure the clinics are adequately supported.

The county completed an audit of Medication Management charts, and we are working on guidelines for physicians, nurses, and PAs that were suggested by the auditor.

Tim Schraeder MFT



Redwood Quality Management Company (RQMC) is the Administrative Service Organization for Mendocino County- providing management and oversight of specialty mental health, community service and support, and prevention and early intervention services. The following data is reported by age range, along with a total for the system of care (either youth or adult) as well as the overall RQMC total. This will assist in interpreting how different demographics are accessing service, as well as assist in providing an overall picture of access and service by county contract (youth and adult). Our goal is to provide the Behavioral Health Advisory Board with meaningful data that will aid in your decision making and advocacy efforts while still providing a snapshot of the overall systems of care.

AGE OF PERSONS SERVED

Children, Youth, & Young Adult System *Adult & Older Adult System* *RQMC*

0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
------	-------	-------	-------	-------	-------	-----	-------

Persons Admitted to...

Outpatient Services	20	30	10	5	22	30	3	
<i>Total</i>	65				55			120

Crisis Services	1	16	15	8	24	26	7	
<i>Total</i>	40				57			97

Children, Youth, & Young Adult System *Adult & Older Adult System* *RQMC*

Identified As...

Male	49	63	112
Female	53	49	102
Transgender	3		3

White	53	76	129
Hispanic	21	6	27
American Indian	14	5	19
Asian	2	0	2
African American	5	5	10
Other/Undisclosed	10	20	30



AGE OF PERSONS SERVED

Children, Youth, & Young Adult System *Adult & Older Adult System* *RQMC*

0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
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Unduplicated Persons...

Served in December	267	224	76	42	127	213	38	
<i>Total</i>	609				378			987

Served Fiscal Year to Date	359	350	153	74	302	399	88	
<i>Total</i>	936				789			1,725

YTD Persons by location...	
Ukiah Area	924
Willits Area	226
North County	46
Anderson Valley	24
North Coast	403
South Coast	33
OOC/OOS	69

AGE OF PERSONS SERVED

Children, Youth, & Young Adult System *Adult & Older Adult System* *RQMC*

0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
------	-------	-------	-------	-------	-------	-----	-------

Total Number of...

Full Service Partnerships (FSP)	1		14	11	18	32	2	
<i>Total</i>	26				52			78

Total Number of...

Emergency Crisis Assessments	4	21	21	7	44	45	9	
<i>Total</i>	53				98			151

by location...	
Ukiah Valley Medical Center	51
Crisis Center-Walk Ins	56
Mendocino Coast District Hospi	23
Howard Memorial Hospital	16
Jail	3
Juvenile Hall	2
Schools	
Community	
FQHCs	

by insurance...	
Medi-Cal/Partnership	100
Private	13
Medi/Medi	14
Medicare	8
Indigent	14
Consolidated	
Private/Medi-Cal	
VA	2



AGE OF PERSONS SERVED

	<i>Children, Youth, & Young Adult System</i>				<i>Adult & Older Adult System</i>			<i>RQMC</i>
	0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
Inpatient Psychiatric Hospitalization	0	9	8	3	15	16	2	
<i>Total</i>	20				33			53

by location...	
Aurora- Santa Rosa	8
Restpadd Redding/RedBluff	17
St. Helena Vallejo/DeerPark	21
St. Mary's San Francisco	1
Alta Bates Oakland	1
Uplift Family Services	1
Kaiser Santa Rosa	1
Marin General	2
David Grant Fairfield	1

by criteria...	
Danger to Self	20
Gravely Disabled	17
Danger to Others	1
Combination	15
at discharge...	
42 Discharged to Mendocino Cnty	
38 Had a Post-Hospital Session	
Avg 1 days to Exit Interview	

AGE OF PERSONS SERVED

	<i>Children, Youth, & Young Adult System</i>				<i>Adult & Older Adult System</i>			<i>RQMC</i>
	0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
Crisis Line Contacts	4	51	22	27	138	227	29	
<i>Total</i>	104				394			498

**There were 52 logged calls where age was not disclosed. Those have been added to the total.*

by reason for call...	
Increase in Symptoms	110
Phone Support	210
Information Only	60
Suicidal ideation/Threat	74
Self-Injurious Behavior	5
Access to Services	29
Aggression towards Others	2
Resources/Linkages	8

by time of day...	
09:00am-05:00pm	277
05:00pm-09:00am	221

Calls from Law Enforcement to Crisis		
TOTAL: 38		
MCSO: 19	CHP:	WPD: 4
FBPD: 2	Jail: 2	UPD: 11