



The County of Mendocino

is accepting applications for the position of

**Assistant Agricultural Commissioner**

**Sealer of Weights & Measures**

*Annual Salary: \$88,889 - \$108,076 DOE/DOQ*

*Hiring Bonus - \$20,000 divided over three years.*

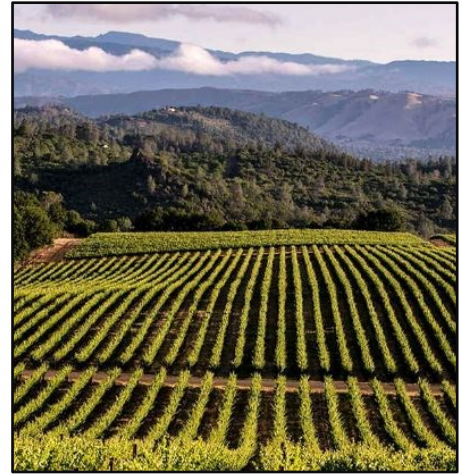
***Open Until Filled***

## The County

As an employer, the County of Mendocino supports an annual budget of \$357 million dollars. With competitive salaries, benefits, and a favorable work environment as expressed by county employees, this is a great place to work, live, and raise a family. The county greatly values the contributions of its employees and their commitment to public service and the quality of life in Mendocino. Our vision is to be the employer of choice in Mendocino County by providing a workplace that attracts and retains talented and passionate employees to serve our community.

The County of Mendocino covers nearly two and half million acres of land (more than 3,800 square miles). It is a picturesque and bucolic rural county along California's north coast. Just two hours drive from the Golden Gate, the county boasts beautiful fertile inland valleys, Pacific coastline, and rugged mountain peaks. The county's 91,000 residents enjoy small town life, local cultural events, theatre companies, and abundant outdoor recreational activities. Quaint historic villages are found along the scenic coastline, home to many inns, art galleries, boutiques and restaurants. The northern part of the county draws outdoor enthusiasts eager for adventure in hiking, canoeing, fishing and more. The inland area is best known as wine country, producing some of the finest California wines from a unique terroir. Mendocino County's economy is grounded in agriculture and timber, as well as tourism and a growing retail and service center. Weather in the county is generally mild. Fog and sea breezes usually keep the coastal areas cool, while inland temperatures can reach the high 90's during the summer months. With 90+ miles of coastline, Mendocino County has a beach for everyone. We are home to the southernmost reaches of the Pacific temperate rainforest ecoregion and to the Mendocino National Forest, with recreational opportunities accessible to all. The county seat is Ukiah with a population of approximately 16,700 residents.

For more information about Mendocino County: [www.discoverukiah.com](http://www.discoverukiah.com)  
[www.visitmendocino.com](http://www.visitmendocino.com)



## The Organization

The Department of Agriculture/Weights & Measures is one of several affiliated departments and agencies whose programs and services are administered through Mendocino County local government and is responsible for implementing, monitoring and enforcing State and Federal laws, regulations and programs related to Agriculture and Weights & Measures. The Department has an annual budget of \$1.6 million. The primary goals of Agriculture program work are to promote and protect Mendocino County's agricultural and natural resources, public health and safety. This is accomplished through core programs, which include Pest Exclusion, Pest Detection, Pest Eradication, Pest Management, and Pesticide Use Enforcement (PUE). Additional programs that help attain these goals are the Organic, Nursery and Seed, and Direct Marketing (Farmer's Market) programs. The primary goal of Weights & Measures program work is to promote fairness and equity in the marketplace for both consumers and businesses by inspecting for accuracy all commercial weighing and measuring devices in the county. Additionally, consumer protection is provided through the Quantity Control and Price Verification programs, which verify the net contents of packaged goods and verify that point of sale systems compute prices accurately. Activities within the Department are supported by eight (8) full-time staff. The mission of the Mendocino County Department of Agriculture/Weights & Measures is to serve the citizens of Mendocino County by promoting agriculture, fostering public confidence in the marketplace through inspection programs, protecting the environment and the public by regulating and mitigating pesticide use, and protecting against alien and exotic pests through eradication and preventing introduction of new pest species.

<https://www.mendocinocounty.gov/government/agriculture>



## The Position

Under general administrative direction plans and supervises the day-to-day operations and staff involved in weights and measures and agriculture programs, including duties such as assisting in budget development and administration, full supervisory duties, setting goals and priorities, researching and preparing detailed reports (such as, the annual crop report), presenting technical data and assigning and reviewing the work product of inspection and administrative staff within the department. Through guidelines of the Division of Measurement Standards (DMS), the position is responsible for planning and supervising the Weights and Measures programs to inspect and certify weighing and measuring devices, packaged commodities, weighmasters, and petroleum product quality and labeling. It also assists in the prosecution of violators. This position is an ideal opportunity for a Supervising/Senior Agricultural and Standards Specialist/Inspector or a seated deputy Agricultural Commissioner or Sealer, with experience in supervision and their deputy licenses, to make the transition to management and gain valuable experience in department-wide oversight and administration.

## The Ideal Candidate

The County seeks a seasoned professional with experience in and understanding of Agriculture and Weights and Measures work, as well as understanding of or experience in assigning duties, principles and practices of supervision and performance review. The ideal candidate will possess knowledge of principles, best practices, theories, trends, and techniques of farming, forestry, weights and measures, and supervision. Specifically, the ideal candidate should possess considerable understanding of the regulatory environment surrounding plant quarantines and exclusion, pesticide use enforcement, pest prevention and management, crop standardization and statistics, food safety, phytosanitary certification, weighing and measuring devices, petroleum products, and price verification packaging and labeling. General understanding of the concepts of land use planning, water use regulation, and issues related to food safety and resource protection are also ideal. This collaborative leader will bring good self-awareness and emotional intelligence, as well as managerial, interpersonal, creative problem-solving skills, and the ability to communicate effectively both orally and in writing. The ideal candidate will demonstrate knowledge of principles and practices pertaining to public administration and exhibit an understanding of effective strategies related to project and program management.

## Minimum Qualifications

Bachelor's degree from an accredited four-year college or university in Agriculture, Biology, Chemistry, Math, Physical Sciences, Engineering, or a related field; and, two (2) to three (3) years of progressively responsible related experience; or, Any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

### Licenses and Certifications:

County Deputy Agricultural Commissioner License and County Deputy Sealer of Weights and Measures License. This position classification has been amended to require the Agricultural Commissioner and Sealer of Weights & Measures licenses be acquired within the first two years of employment to remain in the position.

## Salary & Benefits

The salary range for this position is \$88,889 to \$108,076 annually DOE/DOQ

Hiring Bonus - \$20,000 divided over three years.

*Mendocino County also offers an outstanding benefit package that includes:*

- 1937 Act Retirement and enrollment in Social Security
- Medical, Dental, Vision Insurance – County pays 75% of coverage of employees and their dependents
- Deferred Compensation plans with up to a 4% match of contribution
- Group Life and Disability Insurance
- 11 Paid Holidays
- 15 Sick Days
- 48 Hours Management Leave
- Longevity Salary Increases
- \$1,500 Education, Training & Health Stipend Annually
- 80 hours Vacation increasing based on years of service





## The Process

This recruitment will remain Open Until Filled.

To be considered for the position, please submit a completed County application and resume through the County's website [www.mendocinocounty.org/hr](http://www.mendocinocounty.org/hr) or by scanning the QR code below.

Human Resources Department

County of Mendocino

501 Low Gap Road, Room 1326

Ukiah, CA 95482

Phone: 707.234.6600

Website: [www.mendocinocounty.org/hr](http://www.mendocinocounty.org/hr)

E-mail questions to: [HR-Recruitment@mendocinocounty.gov](mailto:HR-Recruitment@mendocinocounty.gov)



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